

帝京酒店

ROYAL PLAZA HOTEL

Royal Plaza Hotel, is in service since 1997, a deluxe hotel in heart of Kowloon. Conveniently located next to Mong Kok East Station. The Hotel is connected with a large shopping mall and provides complimentary shuttle bus transfer to and from Tsim Sha Tsui. (www.royalplaza.com.hk)

RESERVATION REQUEST FORM

**2009 International Conference on ICT in Teaching and Learning
(06 – 08 July, 2009)**

Organized by The Open University of Hong Kong

Name: Dr/Prof/Mr/Ms/Mrs (First name) _____ (Last name) _____

Dr/Prof/Mr/Ms/Mrs (First name) _____ (Last name) _____

Contact No. : (Tel) _____ (Fax) _____ (Email) _____

Room Rate:

Superior Room at HK\$690.00* for single/double occupancy (room only)

Superior Room at HK\$790.00* for single occupancy (room & one buffet breakfast)

Superior Room at HK\$890.00* for double occupancy (room & two buffet breakfasts)

- Rates are **inclusive of 10% service charge per room per night**
- **Validity of the above room rates – 05 – 08 July, 2009 inclusive**

No. of Room require:

Special Request: King Size Bed Twin Bed Non-Smoking Smoking

Arrival Date: _____ Arrival Flight/Time: _____

Departure Date: _____ Departure Flight/Time: _____

Transportation :

- ◆ Hotel Limousine Arrival Departure Round Trip (HK\$550 per car one way)
- ◆ Airport Shuttle # Arrival Departure Round Trip (HK\$150 per person one way)

Booking Guaranteed By : Amex Visa Master Diners

Credit Card No.: _____ Expiry Date: _____

Name of Card Holder : _____

Advance reservation for airport transportation is required, and price is subject to change without prior notice. Airport Shuttle arrangement is provided based on a fixed time schedule.

Signature: _____ Date: _____

Notes:

1. All bookings must be guaranteed by a valid credit card of one night room charge. Otherwise, room will not be reserved on a definite basis.
2. Reservation Request Form must be submitted to Royal Plaza Hotel **on or before 06 June, 2009**. All reservation requests are subject to hotel confirmation.
3. A Reservation Confirmation will be submitted to sender within 48-hour after receipt of completed Reservation Request Form. Reservation will not be valid without Reservation Confirmation of Royal Plaza Hotel.
4. One night room charge will be applied if cancellation cannot be notified by writing to the hotel **72 hours** prior to arrival date.
5. Please put a "✓" in the appropriate box of your selection

Please return to: Ms. Piona Yeung – Assistant Sales Manager, ROYAL PLAZA HOTEL, 193 Prince Edward Road West, Hong Kong. Tel: (852) 2622 6298 Fax: (852) 2628 3383 Email: pionayeung@royalplaza.com.hk

HOTEL USE ONLY

CONFIRMED WAITING LIST NOT CONFIRMED By _____ Date _____

Remarks : _____